

BOARD OF SELECTMEN
TOWN OF CONWAY, MA
MINUTES
December 18, 2006

Meeting Open: 7:30

Present: Christina Conklin, Jack Lochhead, Tom Spiro

Appointments

7:30 Liz Braccia, Jan Warner – personnel and office policy

Liz reviewed the Cobra policy and received approval to send a letter to Mr. & Mrs. Freeman. Liz pointed out grammatical changes that were necessary and approved regarding the town's employee personnel policy (revision of 12/18/06).

Liz and Jan also requested clarification of who is in charge of managing personnel issues. Changes to the policy and worker's compensation will be performed under the Administrator's office and the remaining duties will fall under the Assistant Tax Collector's office as is current procedure.

The Ambulance account is still in question. State regulations should be confirmed by calling the Department of Revenue. Jack will call Terry Williams at the DOR.

Meeting Items

- § Warrant – as per agenda
- § Approved minutes of 12/11/06
- § It was decided that hiring Tighe & Bond to assess the acceptability of the proposed road construction on Flagg Mountain was premature. The Board decided to send a letter to Mr. Rowe explain that he would have a choice of when that examination would take place.

Mail and Other Items

- § Warrants as per agenda
- § Other mail items as per agenda

9:50 PM

Motion to adjourn by Christina, 2nd by Jack, all in favor.