

BOARD OF SELECTMEN
TOWN OF CONWAY, MA
MINUTES
February 4, 2008

Meeting Open: 7:30

Present: Jack Lochhead, Joe Strzegowski, Tom Spiro - AA

Finance Committee: Roy Cohen, Jim Bosman, Tanya Campbell, Amy-Louise Pfeffer

Appointments (budget hearings)

7:30 Town Clerk/Registrar/Elections – Virginia Knowlton

Ginny asks for level funding for the registrars. She added money to the Elections Account to pay for the new electronic voting machine and supplies. There was a discussion about resisting this next year, as it may cost the town as much as \$200 per voter but is mandated for this year. The Town Clerk's office had increased the salary line item by 3%. The remainder of the Clerk's account was near level funded.

8:30 Town Treasurer/Tax Collector – Elizabeth Braccia, Jan Warner

Liz reported on her accounts. There was a discussion of health care costs and coverage of part-time employees. Life insurance costs were up a small amount but there were not many signators so the contribution remained limited. The Treasurer's Account was reviewed. Salaries were raised by 3%. Office supplies were increased by \$200 due to adding Quickbooks software. Liz then talked about payroll services. She presented a proposal to streamline the payroll process using a new in-house software module. This was discussed. There was also a presentation of heating costs. There was more discussion regarding fuel prices.

Liz also asked for an article pertaining to delinquent taxes. If approved by the Board, there must be a town vote to institute MGL Chapter 40, Section 57.

9:00 Town Office/Selectboard – Tom Spiro

Tom noted changes to the line items for conference costs and for new equipment. Tom requested money to attend conferences as per workforce development program, and increased new equipment to pay for Liz's new computer and other random equipment costs, as per the capital improvement plan. He also proposed an article to sell the old large printer in the town office and lease a new model. This was tabled pending a reexamination of the costs. The Selectboard Account was presented as level funded.

Meeting Items

- approved minutes of 1/28/07
- Tom will research signs ordinance
- Correspondence was presented with regard to a potential legal suit
- The Parks and Recreation Committee budget was approved at \$1,500

Mail and Other Items

- other mail items as per agenda

10:00 PM

Motion to adjourn by Jack, 2nd by Joe, all in favor.